

**Chief Executives' Group – North Yorkshire and York
14 November 2013 at County Hall, Northallerton
Minutes and action points**

1	Present and apologies	Action																																								
	<p>Present:</p> <table><tr><td>Richard Flinton</td><td>North Yorkshire County Council (chair)</td></tr><tr><td>Wallace Sampson</td><td>Harrogate Borough Council</td></tr><tr><td>Janet Waggott</td><td>Ryedale District Council</td></tr><tr><td>Dave Jones</td><td>North Yorkshire Police</td></tr><tr><td>Nigel Hutchinson</td><td>North Yorkshire Fire and Rescue</td></tr><tr><td>Jon Carling</td><td>North Yorkshire and York Forum</td></tr><tr><td>Andy Wilson</td><td>North York Moors National Park Authority (also on behalf of David Butterworth)</td></tr><tr><td>Paul Ellis</td><td>Craven District Council (on behalf of Paul Shevlin)</td></tr><tr><td>Mick Jewitt</td><td>Hambleton District Council (on behalf of Phil Morton)</td></tr><tr><td>Darren Richardson</td><td>City of York Council (on behalf of Kersten England)</td></tr></table> <p>In attendance:</p> <table><tr><td>Jenni Newberry</td><td>Head of Commissioning and Partnerships for Police and Crime Commissioner North Yorkshire and York</td></tr><tr><td>Diane Parsons</td><td>North Yorkshire County Council (for item 5)</td></tr><tr><td>Neil Irving</td><td>North Yorkshire County Council</td></tr><tr><td>Deborah Hugill</td><td>North Yorkshire County Council (secretariat)</td></tr></table> <p>Apologies:</p> <table><tr><td>Jim Dillon</td><td>Scarborough Borough Council</td></tr><tr><td>Kersten England</td><td>City of York Council</td></tr><tr><td>David Butterworth</td><td>Yorkshire Dales National Park Authority</td></tr><tr><td>Paul Shevlin</td><td>Craven District Council</td></tr><tr><td>Mary Weastell</td><td>Selby District Council</td></tr><tr><td>Phil Morton</td><td>Hambleton District Council</td></tr></table>	Richard Flinton	North Yorkshire County Council (chair)	Wallace Sampson	Harrogate Borough Council	Janet Waggott	Ryedale District Council	Dave Jones	North Yorkshire Police	Nigel Hutchinson	North Yorkshire Fire and Rescue	Jon Carling	North Yorkshire and York Forum	Andy Wilson	North York Moors National Park Authority (also on behalf of David Butterworth)	Paul Ellis	Craven District Council (on behalf of Paul Shevlin)	Mick Jewitt	Hambleton District Council (on behalf of Phil Morton)	Darren Richardson	City of York Council (on behalf of Kersten England)	Jenni Newberry	Head of Commissioning and Partnerships for Police and Crime Commissioner North Yorkshire and York	Diane Parsons	North Yorkshire County Council (for item 5)	Neil Irving	North Yorkshire County Council	Deborah Hugill	North Yorkshire County Council (secretariat)	Jim Dillon	Scarborough Borough Council	Kersten England	City of York Council	David Butterworth	Yorkshire Dales National Park Authority	Paul Shevlin	Craven District Council	Mary Weastell	Selby District Council	Phil Morton	Hambleton District Council	
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2	Minutes of last meeting – 12 September 2013	Action																																								
	The minutes of the last meeting were agreed as a true record.																																									
3	Matters arising	Action																																								
	There were none.																																									
4	Police and Crime Commissioner for North Yorkshire commissioning approach	Action																																								
	Jenni Newberry, Head of Commissioning and Partnerships for the North Yorkshire Police and Crime Commissioner, gave an update on the current position in relation to commissioning. A force-wide draft joint strategic intelligence assessment is being developed, including district ‘chapters’, which will be used to decide on strategic commissioning outcomes with partners. The commissioning process will then begin with the aim of new services being in place for 1 October 2014. More detail about this process will be shared once it is available.																																									

	<p>A discussion about the future of district based partnerships and the broader structure for strategy and delivery followed. Jenni confirmed that it was not an expectation that the PCC would chair the County Group, although that might be one option. The terms of reference for various parts of the structure will be sent out by 24 November for comment and this should help understanding.</p> <p>Jenni also agreed to see if a worked through commissioning example could be shared to show how this would work in practice. She stated that although detailed information about the size and scale of contracts was not yet available, the intention is to have open bidding with single or multiple lots available. The PCC is keen to see commissioning allowing good work to expand through the process.</p> <p>The PCC will be invited to attend two meetings of the group per year.</p>	DH
5	North Yorkshire community plan	Action
	<p>Neil Irving presented a report updating members of the group on progress made towards refreshing the North Yorkshire community plan. Partners had identified representatives for a task group to identify a small number of issues which can only be tackled in partnership. The group has met and a draft was available for discussion.</p> <p>The draft was well received by the meeting with a few amendments suggested. Carrying out a consultation on an amended draft was agreed, including utilising the Wider Partnership Conference and eliciting responses from a range of relevant organisations. The final draft will come back to the group for agreement at their next meeting on 6 February 2014.</p> <p>Richard Flinton outlined some work being carried out by North Yorkshire County Council to assess the benefits of supporting greater community capacity. It was agreed that he would bring a report on this to the next meeting of the group in February to consider the opportunities for working together on this topic.</p>	RF
6	Joint working principles for engaging communities	Action
	<p>Neil Irving presented a final draft of the principles following changes made as a result of consultation. Responses were generally positive.</p> <p>There was a discussion relating to participation by organisations in current engagement structures and the need to have discussions with the public in relation to volunteering and removing the barriers.</p> <p>The final draft was agreed and organisations will be individually invited to sign up as laid out in the report.</p>	NI
7	Citizens' Advice Bureaux/Welfare Benefits Unit – funding requests	Action
	<p>Funding requests, as above, had been submitted to the group in order to gain a strategic view of the issues. It was appreciated that the group itself has no budget but a sense was needed as to whether member organisations would be in a position to support the requests.</p> <p>Members were sympathetic to the report but felt that as many already core fund the organisations they would need more information on the efficiencies already made/planned by CABx/WBU in their operations and the anticipated increased</p>	

	<p>future demands in order to better understand the case for additional funding. It was also felt that breaking down the figures to district level would be useful.</p> <p>It was agreed that a meeting would be arranged between the two organisations and a small number of representatives from the group in order to put these questions.</p>	NI		
8	Community plan update – Tackling multiple deprivation in communities	Action		
	<p>A report updating the group on pilot work being undertaken in Selby North and Skipton South was presented. No additional resources are available to support these pilots, the aim being to target current resources more effectively in partnership.</p> <p>The Selby work has brought together locality managers to focus on engagement with local people. This has resulted in better service provision within existing resources.</p> <p>In Skipton the emphasis is on welfare benefits and has brought partners together with registered social landlords to fund a project co-ordinator to visit households and link them to sources of help.</p> <p>This interim report will be followed by more detailed case studies when the work is more advanced.</p>			
9	North Yorkshire Councils – Election Fees	Action		
	<p>Paul Ellis presented a report in relation to future arrangements for review of election fees. It was agreed that fairness and transparency in the process was very important. It was agreed that officers at City of York Council will pull the information together and it will be brought back to the group for discussion and agreement.</p>			
10	Tour de France	Action		
	<p>Richard Flinton gave a verbal update on the arrangements for the Tour de France. The central team is making good progress although there is a need for accurate crowd modelling to understand numbers of spectators on different parts of the route. Nicky Roche will be organising meetings with individual Local Authority Chief Executives on the route to discuss specific issues. There was a discussion about the proposed legacy race and using this as part of a broader tourism strategy.</p>			
11	LGNYY meeting 6 December 2013	Action		
	<p>The main business of the meeting will be a discussion about the Local Enterprise Partnership. Dave Jones asked for clarification about the item relating to the way in which the Police present information and concerns this was creating within local communities. This will be provided.</p>			
12	Any other business	Action		
	<p>Dates and times of 2014 meetings – all held at County Hall, Northallerton</p> <table><tr><td>Thursday 6 February 2014</td><td>2.30pm – 4.30pm</td></tr></table>	Thursday 6 February 2014	2.30pm – 4.30pm	
Thursday 6 February 2014	2.30pm – 4.30pm			

	Thursday 19 June 2014	2.30pm – 4.30pm		
	Thursday 4 September 2014	2.30pm – 4.30pm		
	Thursday 6 November 2014	2.30pm – 4.30pm		